

Hazardous Materials Team Manager Task Force Position Description

A. Functional Description

The Hazardous Materials (HazMat) Team Manager is responsible for managing the Hazmat functions of the task force and supervising the Hazardous Materials Specialists of the task force. The Hazardous Materials Team Manager reports directly to the Task Force Leader.

B. Description of Duties

The Hazardous Materials Team Manager is responsible for the following:

1. Developing and implementing the HazMat component of the task force tactical plan
2. Coordinating, managing, and supervising all HazMat activities
3. Providing input in the development of the safety plan in cooperation with Medical Team Manager and Safety Officers while adhering to all safety procedures
4. Determining HazMat organizational and logistical needs
5. Receiving briefings and situation reports and ensuring that all HazMat personnel are kept informed of mission objectives and status changes
6. Providing situation updates and maintaining records and reports
7. Preparing deployment performance evaluations for assigned personnel
8. Providing accountability, maintenance, and minor repairs for all issued equipment
9. Possessing knowledge of the practical application of available (detection, PPE, and decontamination) technology used to support *US&R Operations Manual Annex B: US&R Operations in a Contaminated Environment Concept of Operations (ConOps)*

C. Position Requirements and Criteria

Individuals who meet the following requirements and criteria will be eligible to become Hazardous Material Team Managers in the National US&R Response System. The intent of these requirements is to select functional managers capable of effectively managing and supervising the HazMat component in the urban disaster environment.

D. Required Training

The Hazardous Materials Team Manager shall adhere to the following:

1. Complete all Administrative and General Training requirements
2. Meet all the requirements for the Hazardous Materials Specialist Position Description

Hazardous Materials Manager Task Force Position Description (continued)

E. Recommended Training

The Hazardous Materials Team Manager should complete the following:

1. *Response to Radiological/Nuclear WMD Incident Course* (Course Code: PER-354) offered by the U.S. Department of Energy Nevada National Security Site, Center for Radiological/Nuclear Training (CTOS)

NOTE: An older version of this course was titled: *Weapons of Mass Destruction Radiological/Nuclear for Hazardous Materials Technician for Hazardous Materials Technician Course* (Course Code: PER-241).

2. *Hazardous Materials Technologies: Sampling, Monitoring, and Detection* course (Course Code: HT PER-261) offered by the Center for Domestic Preparedness (CDP)

NOTE: An older version of this course was titled: *WMD Hazardous Materials Technician Training (HT) Course* (Course Code: PER-261).

3. Conduct training with the task force water purification system in the US&R Equipment cache
4. Familiarize themselves with *US&R Operations Manual Annex B: US&R Operations in Contaminated Environment Concept of Operations (ConOps)*
5. *NIMS Resource Management* course (Course Code: IS-703)